

Summary of Activities Required for Nursing Facility Placement

Our intent at the time of initial contact with a prospective applicant/family regarding nursing facility placement, is to provide information about nursing facility placement as well as to summarize any potential home or community services that may be available. If, at the point, it appears that nursing facility placement is the probable option, we will begin the Pre-Admission Screening process. Individuals who indicate a strong preference for home/community care will also be referred to the Case Management network of Aging and Community Services. Please note that an individual may request additional information about home care options at any time.

Pre-Admission Screening is a process based on State and Federal Laws to ensure that individuals are evaluated for appropriateness of nursing facility placement and that home and community options are explained. Please refer to the attached packet of information for a full explanation of Pre-Admission Screening and the forms necessary to begin the process for nursing facility placement.

To summarize the process: PAS Forms are given to the applicant for completion by the physician and applicant; completed forms are then returned to Aging and Community Services; a home assessment will then be scheduled; the results of the assessment will be documented and a final decision regarding appropriateness of nursing facility placement will be rendered within 25 days of our receipt of the completed paperwork. At that point the individual has 90 days to make actual placement. Placement requested after this time frame will necessitate a re-screening.

Please note that Pre-Admission Screening is only one step toward nursing facility placement. Other steps toward achieving NF placement include 1) finding an acceptable NF and 2) determining payment status.

Aging and Community Services is able to provide a list of nursing facilities. **It is the responsibility of the applicant/family to find a nursing facility and make necessary arrangements for placement.** Nursing facilities will need information **in addition to** the Pre-Admission Screening determination, such as a recent Chest X-Ray, TB test, Physician Admitting Orders/Medications and a physician willing to follow the individual in the nursing facility. The nursing facility will inform you as to what part you must play in obtaining this information.

We strongly recommend that the applicant/family ask the nursing facility to provide them with the results of their most recent State Survey. This is public information and will cite deficiencies. An On-Line resource for this information is: www.medicare.gov/NHCompare/home.asp.

Payment is often a concern. Under varying circumstances, payment sources may include Medicare, private insurance, Medicaid, Private Pay or Veteran's Administration. We recommend that you consult with your attorney or para-legal regarding this area. Roger Walby, Para-legal, Legal Services Organization, may be able to assist the elderly with this information. Mr. Walby may be contacted at the Columbus Aging and Community Services Office.

The Division of Family Resources is the agency that must actually process Medicaid applications. In general, Medicaid applications must be made by the applicant/family to the Division of Family Resources in the same county as the selected nursing facility.

Division of Family Resources – Telephone numbers:

Bartholomew Co.	812-376-9361
Jennings Co.	812-346-2254
Jackson Co.	812-358-2421
Brown Co.	812-988-2239
Decatur Co.	812-663-6768

Please feel free to contact the Columbus Aging and Community Services Office with any questions at **812-372-6918** or **1-866-644-6407**